



COVID HEALTH & SAFETY PROTOCOLS

The health and safety of our guests is our top priority and we have instilled several precautionary measures to help mitigate risk. **This includes requiring all attendees to be fully vaccinated.**

In order to provide your information, please **submit your CDC Vaccine Card using CrowdPass, our third-party vendor, online [here](#)** before your arrival to Washington, D.C.

Note: Each attendee must submit their own proof of vaccination by a unique account.

How to Submit:

1. To begin, you will [log into CrowdPass](#) by creating an account with an email address. (You may receive an email asking you to confirm your email address. Click confirm to proceed with the verification process.) **Note:** Each attendee must submit their own proof of vaccination by a unique account.
2. Provide some brief contact information using your name **exactly as it appears on your vaccination card**, agree to the CrowdPass waiver, then answer yes to the consent question.
3. Take or upload a photo of your vaccination card and hit Submit.
4. You will receive a confirmation email from CrowdPass. No further action is needed on your part. Most people receive their confirmation email within a couple hours; however, it may take up to 12 hours. **Be sure to check your junk or spam folder if you do not receive this message.**

If you are unable to use the CrowdPass verification system, **please e-mail nevents@nam.org** so we can schedule an alternate verification process.

Exemptions:

We understand attendees may have medical conditions preventing them from becoming vaccinated and that some are bringing children to the evening gala. If that is the case, please refer to the following guidelines:

- **For children**, regardless of age, either proof of vaccination, or a negative COVID-19 antigen or PCR laboratory test taken within 48 hours of the event date will be accepted. Please submit test results using CrowdPass online [here](#). The District of Columbia

requires that all people over age two must wear a mask indoors regardless of vaccination status.

- **Attendees with qualifying medical conditions** preventing them from becoming vaccinated, please [contact us](#) for further information regarding medical exceptions.

We will validate test results using the CrowdPass app online [here](#).

Face masks will also need to be worn while attending indoor functions, regardless of vaccination status, unless actively eating or drinking. You can also anticipate additional air filtration systems placed throughout the venue, distancing efforts that group parties from the same company together, and reduced seating at tables (10 seats or less).

For additional questions about the 2021 STEP Ahead Awards, please contact us at STEPAhead@nam.org.